

# Verify Fulfillment Provider Settings

All tax calculation services require that the configurations for all providers associated with a merchant's warehouse/fulfillment center contain accurate location address settings.

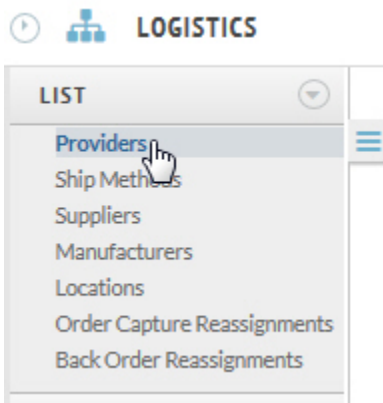
**i** In this context, the term "providers" refers to companies that support a merchant by providing fulfillment of the goods and/or services offered to the merchant's customers. Fulfillment providers are among a variety of organizations, including [tax calculation service providers](#) and [payment services providers](#), that are needed to support an eCommerce business.

During this configuration process, it is advisable for you to verify those fulfillment provider addresses and make any necessary modifications. Provider configurations are managed in the EDGE **Logistics** module.


## View/Verify Fulfillment Provider Settings

To verify provider settings:

1. Click  **Logistics** in the module selection menu. The **Logistics** page opens with the **Ship Methods** list page displayed.



2. Click **List>Providers** in the left navigation menu. The **Providers** list page opens.

PROVIDERS								
Status:	All		Type:	All				
Integration:	All		Optimization:	All				
								
NAME	CODE	STATUS	TYPE	OPTIMIZATION	INTEGRATION	RANK	CONTACT	
Distribution Express		New		No	No	2		<a href="#">View Details</a>
Jagged Peak	Provider_PC	Active		No	No	0 ✓		<a href="#">View Details</a>
Provider 01		Active		No	No	3		<a href="#">View Details</a>
Provider 02		Active		No	No	1		<a href="#">View Details</a>

3. Click the [View Details](#) link associated with the provider configuration you want to verify. The **Provider Detail** page opens.

PROVIDER DETAILS		RETURN TO PROVIDER LIST	
NAME	Jagged Peak USA	ADDRESS1	3000 Bayport Drive
GLOBAL DEFAULT PROVIDER	No	ADDRESS2	Suite 250
STATUS	Active	ADDRESS3	
START DATE	11/09/14	CITY	Tampa
END DATE		STATE/PROVINCE	Florida
BACKUP PROVIDER		POSTAL CODE	33607
MAX. ORDERS RELEASED IN BATCH		COUNTRY	United States
MAX. ORDERS RELEASED BY DAY		TELEPHONE 1	8135551234
ELECTRONIC INTEGRATION	No	TELEPHONE 2	
WAREHOUSE MANAGEMENT SOFTWARE		FAX	
WAREHOUSE INTEGRATION SOFTWARE		CONTACT	
PROVIDER CODE	JaggedPeak_01	EMAIL	jp@jpeak.com






  

Friday	00:00	05:00	00:00
Saturday	00:00	05:00	00:00


  

UPCOMING CLOSED DATES		RECENT CLOSED DATES	
DATE	DESCRIPTION	DATE	DESCRIPTION


  

-  Edit
-  Assign Carrier Services
-  Assign Time In Transit
-  Closed Dates
-  Delete

4. Verify that the information in each of the following fields is accurate. If any address corrections are necessary, continue with step 5.
- ADDRESS1 through ADDRESS3
  - CITY
  - STATE/PROVINCE
  - COUNTRY

5. Click the  **Edit** option at the bottom of the **Provider Detail** page. The **Update Provider** page opens. *All fields are editable on this page.*

UPDATE PROVIDER		RETURN TO DETAILS	
NAME	Jagged Peak USA <sup>®</sup> Required	ADDRESS1	3000 Bayport Drive Required
GLOBAL DEFAULT PROVIDER	<input type="checkbox"/>	ADDRESS2	Suite 250
STATUS	Active	ADDRESS3	
START DATE	11 / Sep / 2014	CITY	Tampa Required
END DATE	-- / --- / ----	STATE/PROVINCE	Florida
BACKUP PROVIDER	Select One	POSTAL CODE	33607 Required
MAX. ORDERS RELEASED IN BATCH		COUNTRY	United States
MAX. ORDERS RELEASED BY DAY		TELEPHONE1	8135551234 Required
ELECTRONIC INTEGRATION	<input type="checkbox"/>	TELEPHONE2	
WAREHOUSE MANAGEMENT SOFTWARE		FAX	
WAREHOUSE INTEGRATION SOFTWARE	Select One	CONTACT	
PROVIDER CODE	JaggedPeak_01	EMAIL	jp@jpeak.com Required

6. Modify the address information as necessary. *(You may also make any other needed modifications at this time.)*
7. Click  **Submit** at the bottom of the page to save the changes. The **Provider Details** page reopens, reflecting the modified information.
8. Click the [RETURN TO PROVIDER LIST](#) link to exit the **Provider Details** and return to the Provider list page.
9. Repeat steps 3 through 8 for each provider.



To continue . . .

*To take advantage of the many tax rules that power a tax engine, each of the products and/or services sold by a merchant should be mapped to a related product tax code. To do this, separate EDGE tax class types may be defined for each comparable tax code. So, when you have finished verifying the fulfillment provider settings, continue with [Configure EDGE Tax Classes](#).*